

# 2019 Phoebe Griswold Grant Application



## Table of Contents

	Page
History of the Phoebe Griswold Grant	2
1.0 Program Guidelines	3
1.1 Phoebe Griswold Grant Description	
1.2 Candidate Eligibility	
1.3 Eligible Activities	
1.4 Ineligible Activities	
1.5 Program Implementation	
1.6 Selection Process	4
2.0 Project Information and Application	4
2.1 Required Information	
2.2 Project Application and Submittal	5
3.0 Frequently Asked Questions	5
Application Form	6

## Telling Our Stories: History of the Phoebe Griswold Grant

The Board of Directors of the Episcopal Church Women, Diocese of Chicago, are putting ourselves and the Legacy Funds entrusted to us at the service of this grant because we believe in our mission of being “United in Christ and led by the Holy Spirit to Recognize, Understand and Respond to the Needs of All in an Atmosphere of Healing, Fellowship and Love”.

Phoebe W. Griswold has led a life devoted to being an active lay member of the Episcopal Church. She has been participant and catalyst in many different projects at the parish, diocesan, national and international level. Her convictions touch upon many issues; from the education and nurturing of children to the significance of women's spirituality, from the importance of the arts in life and faith to the problems of global peace, hunger, development and relief. She is concerned with these arenas as they relate to grass roots and hands on service as well as systemic change.

During her 10 years in Chicago, Phoebe participated in wide ranging activities:

- 1) Committed to ecumenical relations, she co-chaired the Marian Dialogue with the Roman Catholic Archdiocese of Chicago during the Marian year, 1988. The program consisted of a series of events throughout the liturgical year, which combined the two denominations' traditions of Mary and shared these in a common experience through liturgy, drama and prayer.
- 2) In 1993, Mrs. Griswold helped to generate a response to gun violence which resulted in the Children's Cross project. The project attracted local, national and international interest and response.
- 3) In December 1998, she traveled to Honduras and Nicaragua with representatives of the Episcopal Church to observe and aide in the efforts of the Episcopal Relief and Development to alleviate the suffering imposed by Hurricane Mitch. This trip lead to the establishment of a new community, Faith, Hope and Joy, comprised of 200 homes, a school, clinic and church near San Pedro Sula, Honduras. She returned twice to Honduras in 2000 with groups of bishops' spouses to work on the site.
- 4) While living in Chicago Mrs. Griswold was the Area Director for Heifer Project International (HPI) for seven years. Her work at HPI brought together two of her major concerns: hunger and the environment. In honor of her service, she was one of three recipients of HPI's first Presidential Award in October 1998.

Also, her passion for the needs of others led her to convene AWE (Anglican Women's Empowerment) which calls for an expanded women's presence on all Anglican Communion governing bodies. She is a co-founder of the Episcopal Church & Visual Arts. Phoebe is the author of Paths of Love and Faithfulness and is very active as a speaker in the Philadelphia/New York area.

In 1998, The Phoebe Griswold Grant was established to honor the service of Phoebe Griswold for her work in the Diocese of Chicago, throughout the United States and the world.

For the grant year 2019, the Board of Directors of the Episcopal Church Women, Diocese of Chicago, have determined the grant amount to be one \$1000 grant.

# 1.0 Program Guidelines

## 1.1 Phoebe Griswold Grant Description

The Board is charged with supporting and promoting programs which enrich women's lives. This grant is to be used as seed money or a matching grant for a program or workshop providing continuing benefits to members of the Diocese, particularly women and/or children. The applicant may use the grant money for training to implement or enhance an established program or for the execution of a program or workshop of his or her own design. This is a one-time, non-renewable award.

There are 6 focus areas for this grant. The applicant's program must address at least one of the following areas of interest:

- a. Educating and/or nurturing children
- b. Women's spirituality
- c. Visual and/or performing arts as an expression of faith
- d. Global peace, global relations
- e. Hunger
- f. Environment

## 1.2 Candidate Eligibility

Candidates for this Grant must meet the following criteria:

- a. The candidate must be Episcopalian and from the Diocese of Chicago
- b. The candidate may be female or male
- c. There is no restriction on the age of the candidate

## 1.3 Eligible Activities

The candidate is encouraged to present a new learning experience for their parish or others in the Diocese. There is no specific program which must be implemented. This grant may be used to help fund the education of the candidate and/or trainee(s) who are needed to implement this program but not as educational support for a degree program. The grant also may be used to help defray the costs associated with implementing an original learning experience created by the candidate.

## 1.4 Ineligible Activities

The Board will not fund daycare centers; food pantries; scholarships for secular, continuing, Diaconal or Seminarian education or other such programs. Nor will the Board fund non-Episcopal programs, unless supported and promoted by the National Church or the Diocese.

## 1.5 Program Implementation

Grant recipients should file a report with the ECW Board of Directors, no later than one year following the receipt of the award. This report is to include:

- Information on the program as it was implemented – dates, location etc.
- The number of people trained or using the program
- The number of individuals who benefited directly from the program
- How the program was put into use, especially if it included changes from the original proposal
- Statement regarding the success of the program
- Future plans of the candidate with regards to education gained from this experience

## 1.6 Selection Process

All applications are to be submitted by September 20, 2019 and they will be reviewed by the Grant Committee. Members of the committee will be comprised of members of the current Board of Directors as well as interested ECW members from active ECW chapters. At least one member of the Finance Committee will be a member of the Phoebe Griswold Grant committee. Applications will be ranked and the grant will be awarded.

# 2.0 Project Information and Application

## 2.1 Required Information

Proposals for the Phoebe Griswold Grant **must** include the following information:

1. **Project Scope and Purpose:** Prepare a statement describing the project being proposed and the need for the proposed project.
  - Describe how your program will strengthen the spirituality of the participants and how your program will benefit your parish and/or community.
  - How have the women in your parish expressed their commitment to this program?
  - In what ways will the women of your parish or other women assist in this program? Will you need outside help?
2. **Documentation and Reporting:** Describe the method you will use during the course of this project to collect and report data on the success of this project. This should relate to the goals of the project.
  - How do you plan to share the success of this program with other parishes within the Diocese?
3. **Project Cost Estimate:** Submit an estimate of the entire cost of your project and indicate the area to which this Grant will be applied.
4. **Other Project Funding Sources:** If applicable, please indicate where additional funds will be obtained.
5. **Time Line for Implementation:** Show the activities that will be conducted and their proposed completion dates.
6. **Other Information:** Provide other information as necessary to understand the proposed project such as photographs, drawings, letters of support, etc. Videos or recordings are not necessary and they will not be accepted or considered.

## 2.2 Project Application and Submittal

Please submit your printed program description and application form to:

Episcopal Church Women, Diocese of Chicago  
ECW Recognition Grant Program  
St. James Commons  
65 E. Huron Street  
Chicago, IL 60611

Or you may file your application electronically: [membership@ecwchicago.org](mailto:membership@ecwchicago.org).  
Please use a PDF format for your documents.

Your application must:

1. Have numbered pages
2. Be printed on one side only
3. Do not staple the pages together.

**Your application must be received at St. James Commons by midnight, Friday, September 20, 2019. The grant will be announced at the Diocesan Convention and the grant funds will be dispersed by December 31, 2019.**

**Please copy and complete page 6 of this application and include it with your grant narrative.**

## 3.0 Frequently Asked Questions

Q. What sort of programs will you consider?

A. Anything that specifically benefits women and children or the whole parish within the areas of interest of Phoebe Griswold. We will not fund, for example, a Soup Kitchen or Day Care Center or a Seminary Scholarship or something that a Vestry or Bishop's Committee would normally fund.

Q. Any suggestions?

A. Keep in mind that this grant is to be seed money to help provide a program which will continue to serve the parish or community into the future.

The focus of this grant is to encourage the development of a new program which will benefit members of the Diocese, specifically women and/or children. Our intent is to have a program developed which will have continuing benefits – perhaps several times in a year or repeating on a yearly basis for several years.

Past grants have included a preschool Spanish language program to help children in the church learn to communicate with each other, a senior's music program, a gun violence bereavement group, a teen girl health and wellness program and an opioid/substance abuse support group. Each of these activities had that unique quality that we are seeking in the applications for this grant.

Q. How much can I ask for?

A. The Phoebe Griswold Grant is in the amount of \$1000. This grant is not renewable as it is intended to be a matching grant or seed money rather than outright funding of a program.

**The Phoebe Griswold Grants Program  
Of the  
ECW Diocesan Board of Chicago  
Application Form**

*We, the Diocese of Chicago, ECW Board of Directors, are putting ourselves and your Legacy Funds at your service because we believe in our mission of being “United in Christ and led by the Holy Spirit to Recognize, Understand and Respond to the Needs of all in an Atmosphere of Healing, Fellowship and Love”.*

**Completed forms are due by September 20, 2019.**

Episcopal Church Women, Diocese of Chicago  
Phoebe Griswold Grant Program  
St. James Commons  
65 E. Huron Street  
Chicago, IL 60611-2728

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_

Name of Parish \_\_\_\_\_

ECW Contact \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Clergy Contact \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_